Important Appraiser Information for 2012-2013

Each team must have an adult represent their DI team as an appraiser or pay a fee. Appraisers need no prior NH-DI experience or knowledge. They will be well trained and work with an experienced team of officials.

As an Appraiser, you can enjoy knowing you have helped provide an outlet for children's creativity. You will also receive an officials' t-shirt and an Officials' luncheon.

Who can be an appraiser?

Appraisers are parents, administrators, school board members, team managers and community business people, but not high school students—sorry! Just be sure that the Appraisers you select are kid-friendly and have a sense of humor! We love new Appraisers!

If you are a team manager, you will make a great appraiser but may not work in the Challenge you are managing or appraise at your team's Meet!

If the appraiser representing your team is a parent of one of the team members, <u>they cannot be</u> <u>assigned to their child's challenge</u>. And if they sign up to officiate at their child's meet, <u>they will not</u> be able to see their child's performance. No exceptions can be made! Please insist that they attend another Meet on the alternate weekend in March!

What is the time commitment?

Appraising is a two-day commitment—one Saturday training & a Regional Tournament.

Appraisers must attend one of the training sessions held in late January or early February. However, some Appraising positions do not require training (see "Special Appraiser Positions" below) or re-training. If your appraiser has previously trained and appraised Instant Challenge, they may not need to attend a training session, but will need to take the online IC Appraiser test.

Please take this two-day commitment seriously. This program teaches kids about commitment and teamwork. We expect the adults to set the example. If you sign up, please follow through and attend the Saturday training and officiate at your assigned Meet.

How does our team's appraiser sign up?

Head to <u>www.nh-di.org</u>. Appraisers need to review the job choices, the synopsis of the current challenges, and then complete the online Appraiser Registration Form. Your appraiser will need to know your Team Pak number or the Team Manager's information to register. Incomplete registrations will not be processed.

Appraisers registering earlier are more likely to be assigned a position they requested. We make every effort to assign appraisers based on their 1st, 2nd or 3rd choice preferences.

All Appraiser information is due by December 18, 2012.

Appraisers will be sent their assignment and all necessary materials and directions on the upcoming training sessions by email in January.

How do we find an appraiser?

If you are looking for Appraisers, DO IT NOW! Being an NH-DI appraiser is a lot of fun! Try to entice someone who is unfamiliar with the program—they will enjoy the experience!

To help you locate Appraisers, you may check our online list of NH-DI's experienced appraisers from 2012 by town. Contact them to be your team's Appraiser for 2013! Every Appraiser must commit to attend both a training session as well as officiate at one tournament. Of course, your Appraiser can sign up for a second Regional to support an additional team!

What happens if we don't have an appraiser?

Teams without an appraiser can pay a \$100 fee at the Regional level and \$125 at States in order to be officially registered. If an assigned and registered appraiser does not show up at training, the team will be invoiced for the \$100 fee. Teams must make sure that the adult designated as their Appraiser take their commitment seriously. Please understand that we have this policy only because NH-DI is run totally by volunteers and we can't provide tournaments without the help from each team. We want your volunteers—not the money.

Special Appraiser Positions

These positions usually allow your volunteer to see specific team performances. There are a very limited number of these positions. Sign up early by calling (603) 868-2140.

- Sales Table Coordinator (2 per tournament) This person is responsible for the set up and coordination of the sales table at the tournament. This is a full day job. This person works with other sales table officials to handle sales of merchandise, process credit card purchases, and assist customers. A short training is required.
- Appraisal Food Coordinator (1 per tournament)
 This person is responsible for provision of breakfast and lunch for tournament officials
 (approximately 100). This is a full day job and includes shopping, set up, and maintaining
 the appraiser room. Volunteers will be assigned to help with food prep. Budget and
 shopping lists will be provided by NH-DI. No training is needed; however Food Coordinators
 will need to communicate with their Regional Directors before the Meet.
- Tournament Medical Official (1 per tournament) Must be a certified RN, EMT or MD to be on call at the tournament all day for any health or medical problems. Tournament will provide an appropriate space for treatment as necessary. No training needed.